



## ST HELEN'S CATHOLIC PRIMARY SCHOOL

### Person Specification – Site Assistant

Essential	Desirable
Ability to organise, prioritise and complete tasks efficiently	Experience of working in a school
Good interpersonal and communication skills	Knowledge of child protection and safeguarding policies
Able to work as part of a team or independently using own initiative	Experience of building maintenance
Some DIY skills and ability to carry out manual handling	Knowledge of health & safety regulations
Sympathy with the school's religious nature	
Some work outside of school hours and weekend working for lettings	